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| BLACK HERITAGE GROUPFIRS FARM PRIMARY SCHOOLAddress: The School, Rayleigh Road, Palmers Green, London N13 5QPTelephone No: 020 8807 4292 | School Logo |

**Meeting: 19th May 2023 2.30PM**

 **COMPOSITION/MEMBERSHIP**

**Ms Ambrose**

**Ms Raphael\***

**Ms Brobbey- Chair**

**Ms Herbert – Teacher**

**Ms Blackstock – Teacher**

**Ms Brown - Teacher**

**Ms Husband - Headteacher**

Roulla Spencer – Clerk

\* Denotes absence

**MINUTES**

 **1. WELCOME/APOLOGIES FOR ABSENCE / MINUTES**

 The Chair welcomed all to the meeting. No apologies for absence were received.

 Minutes of the last meeting held on 10 March 2023

 The minutes from the last meeting had been circulated to all members.

 **RECEIVED**

 **Matters Arising**

 **Web Page**

 Ms Herbert had uploaded information regarding the BH Group as agreed. She thanked Ms Spencer for producing the document. It was agreed that additional information relating to the members could be added to the website in the form of bios, as well as minutes of the meetings and Action Plan. It was agreed that information for the website should be posted in Teams and that Ms Herbert would upload it to the website.

 **ACTION: BH GROUP MEMBERS / MS HERBERT**

 **2. ACTION PLAN DISCUSSION**

 **(a)** **Book Spine / Library**

 The Headteacher circulated the Diversity book list agreed by Ms Brobbey and Ms Hughes, to members at the meeting. **Members were asked to nominate core texts as well as recommending additional text.** Ms Ambrose stated that Ms Hughes had recommended purchasing books by Marcus Rashford for Years 4/4/6. In addition to the funding already secured for the book spine, there was some funding available from the recent sponsored read, which could also be used for the Diversity book spine. Agreed books would be purchased asap.

 In relation to the funding already secured by the BH Group, the Head proposed that the group consider funding for 2 Year 4 pupils to take part in the Saturday on-line teaching scheme run by Haringey. The scheme is specifically targeted to pupils who are considered ARE but falling behind, and/or not making the expected progress. The 2 hour sessions consisted of 1 hour of teaching and 1 hour of BH cultural studies and teachers were from BH ethnicity. The cost of the scheme was £500 per pupil. This would mean that £1000 from the BH budget would be set aside for this. In response to a question raised by Ms Brown, the Head stated that, at this stage, the school was not in a position to fund additional pupils for the scheme.

 **The Group agreed to support 2 pupils and asked the Head to take this forward with Haringey.**

 *Additional information provided by Clerk for reference. The following extract has been lifted from the NIA website.*

 *‘The NIA Academy is a Saturday school for children of African Caribbean descent, starting with year 4 and year 7, managed and delivered by Leaps and Bounds Educational Services and established with Haringey Education Partnership (HEP). At Nia Academy, students develop key reading and writing skills identified in the national curriculum. Students are also exposed to a range of Black fiction and non-fiction authors with a particular focus on the Black experience. Our Black Cultural Studies programme will provide students with an opportunity to learn about black history from a broader perspective than what is often offered in mainstream education.’*

 **ACTION: HEADTEACHER**

 **(b)** **Transition Work – Year 6 / Secondary School Projects**

 The Headteacher reported that some transition meetings with secondary schools had taken place. Planned consideration for simulating the secondary school experience would be given for next year.

 **ACTION: HEAD**

 **(c) Careers Fair**

 Career Advisors Update

 Ms Blackstock confirmed that her brother would be available to attend and Ms Brobbey agreed to approach the newly appointed Head at Aylward school who was of Nigerian decent. - Agreed no need to approach Aylward Head as Ms Blackstock’s brother will attend.

 Ms Ambrose agreed to collate all the names collated so far and email an invitation to attend the Careers Fair by the end of next week. Following confirmation of attendees, Ms Brobbey would create resources for the Fair. It was agreed that the Group would meet again on: **WEDNESDAY 7TH JUNE at 2.30pm to agree final plans for the Careers Fair.** (Not Clerked).

 **ACTION: BH GROUP MEMBERS/ HEADTEACHER**

 **3. ACTION PLAN**

 The Headteacher stated that the updated Action Plan had been uploaded on to Teams.

 Updates:

* Book Spine / NIA Project – budget implications
* Subject Monitoring: this is ongoing through the audits of subjects. Currently a Maths audit was scheduled for next week.
* Conscious/Unconscious bias – It was reported that the recent training delivered by Sales Force had been extremely engaging and welcomed by staff. The Head teacher stated that the presentation would be shared with all support staff at the next INSET day.

The Head teacher thanked Ms Ambrose for organising the training.

* Data Journey – BH children are tracked separately and data is fed into the Pupil Progress meetings that take place every 2 weeks. Precise monitoring, including the monitoring of attendees and parent consultation meetings, was still proving problematic as reporting ethnicity was an individual choice. Therefore, the information was only as good as the data provided. The Head stated that the Behaviour systems would be analysed with reference to BH pupils – looking specifically at how behaviours are reported i.e. level 1, 2 or 3.
* Windrush – Ms Herbert reported that the school would be dedicating 2 weeks to work. Windrush day will take place on 22 June and a whole School Assembly on 23rd June. There would be significant Talk4Writing Outcomes with a focus on legacy. In Year 4 the focus will be on Benjamin Zephaniah. Ms Herbert will be producing information and resources to help teachers with planning.

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 **4. DATE OF NEXT MEETING**

 WEDNESDAY 7th JUNE 2.30PM

 **5. AOB**

**Year 6 Enterprise Week**

Ms Ambrose stated that she would look into securing a business person to come in and advise children on enterprise.

 **ACTION: MS AMBROSE**

The Chair closed the meeting at 3.15pm.